



**ESMO Conference:  
12th World Congress on  
Gastrointestinal Cancer**

**BARCELONA, SPAIN**

**30 June – 3 July 2010**

**BAG INSERTS**

**SHIPPING MANUAL**

Dear Sponsor:

Please read carefully this relevant information concerning logistics and customs regulations for the delegate bags at the ESMO Conference: 12th World Congress on Gastrointestinal Cancer, in order to ensure your leaflet / brochure reaches all the event visitors.

Your shipments should arrive at our Barcelona receiving warehouse no later than **21<sup>st</sup> of June 2010**

- Consignee address: RESA / Trebig Handling  
C/Cal Pi de l'Olla, 48-50 / ZAL Prat  
08820 – El Prat (Barcelona)  
SPAIN  
Notify: WCGI 2010 / Sponsor's name

All delegate bags insert shipments must be marked as follows:

**EVENT NAME: WCGI 2010**  
**BAG INSERT**  
**NAME OF PUBLICATION: XXXXXXXXXXXX**  
**SPONSOR COMPANY: XXXXXXXXXXXX**  
**PIECES: 1 OF XXX**

Please send your shipments prepaid, on own Master air way bill, consigned to above mentioned address. For shipments outside the EU, 3 original Invoices should be attached to the Airway bill. Send always your shipment on conditions "prepaid" or "DDP" (all charges paid by the sender **including the payment of duties and taxes**). Courier shipments arriving with unpaid transport costs will be refused (unless the exhibitor gives instructions to RESA for payment of charges on their behalf. An additional 10% deferment fee will be charged for advanced payment).

Shipments without proper delivery information will not be delivered and will remain at our warehouse until the sponsor requests them (claims for delayed deliveries of unmarked shipments will be refused).

Pre-advices please send us at least two days before arrival in Barcelona by fax:

- Copy of Airwaybill / Flight details
- Copy of invoice / packing list

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